

Honiton Community College
Academy Trust



This Policy was adopted by the Governing Body of
Honiton Community College Academy Trust
on 26th May 2021
and will be reviewed annually

PROVIDER ACCESS POLICY

Honiton Community College: Provider Access Policy

Introduction

This policy statement sets out the college's arrangements for managing the access of providers to pupils at the college for the purpose of giving them information about the provider's education or training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Hannah Bown, Careers Lead, Email: HBown@honitoncollege.devon.sch.uk.

Opportunities for access

The careers programme is delivered as part of our Life Skills course. This is a timetable lesson from Y7 to Y11. Post-16 have a similar course. This course and assembly time will offer providers opportunities to come into college to speak to pupils. In addition, we have Parents Evening and Information Evenings that will offer providers opportunities to speak to pupils and/or their parents/carers.

Y10 do not have Work Experience, we have replaced this with Futures Week during the last week of Summer Term. In the past we have visited various providers and had representatives from FE Colleges and employers to engage in round table discussions with students. This is the ideal opportunity to engage with our pupils in all three areas of their entitlement.

Y12 do have Work Experience in the summer term. This is followed by a series of sessions focussed on the next steps and we would welcome providers to attend these sessions.

	Autumn Term	Spring Term	Summer Term
Year 7 and 8	Life Skills – assembly and tutor group opportunities	Life Skills – assembly and tutor group opportunities	Life Skills – assembly and tutor group opportunities
Year 9	KS4 Option assemblies and Open Evening University Step up Exeter Scholars Programme Life Skills – assembly and tutor group opportunities	University Step up Exeter Scholars Programme Life Skills – assembly and tutor group opportunities	Enterprise Event Exeter Scholars Programme Life Skills – assembly and tutor group opportunities
Year 10	Preparation for Futures Week Life skills – assembly and tutor group opportunities.	Apprenticeship Assembly Life skills – assembly and tutor group opportunities. CV preparation	Life skills – assembly and tutor group opportunities. CV preparation Futures Week
Year 11	Careers interviews Life Skills – assembly on opportunities at 16	Careers Interviews Post-16 evening Post-16 taster sessions Apprenticeship Assembly	
Year 12	Visits/small group discussions with various providers	Apprenticeship Assembly Apprenticeship Fair UCAS Fair	Planning for the Future Week
Year 13	Workshops – HE and higher apprenticeship applications	Apprenticeship Assembly	

Please speak to our Careers Lead to identify the most suitable opportunity for you to work with Y8 to Y11 and Director of Sixth Form – Selina Burroughs (SBurroughs@honitoncollege.devon.sch.uk) for Y12 or 13.

Premises and facilities

The college will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The college will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or Director of Sixth Form.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.